

## Safeguarding and Welfare Requirement: Staff Qualifications, Training, Support and Skills

Providers must ensure that all staff receive induction training to help them understand their roles and responsibilities



### 3.2 First aid

#### Policy statement

In our setting, staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. All members of staff have a current first aid certificate. The first aid qualification includes first aid training for infants and young children, is approved by the local authority and is relevant to staff caring for young children.

#### Procedures

##### *The first aid kit*

Our first aid kit complies with the Health and Safety (First Aid) Regulations 1981 and is readily accessible to adults and kept out of the reach of children. Please see our health and safety folder for a list of contents. In addition to the first aid equipment we have a children's forehead 'strip' thermometer.

At the time of each child's admission to the setting, parents' written permission for obtaining emergency medical advice or treatment is sought. Parents sign and date their written approval. Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital.


Also see policy 6.1 Administering Medicines.

#### Legal framework

- Health and Safety (First Aid) Regulations (1981)

#### Further guidance

- First Aid at Work: Your questions answered (HSE Revised 2014)
- Basic Advice on First Aid at Work (HSE Revised 2012)
- Guidance on First Aid for Schools (DfEE)
- Medication Administration Record (2013)

Policy approved and adopted by LWPS Board of Trustees on 17 October 2016	
Signed on behalf of the provider	
Name of signatory	Jenny Caw
Role of signatory	Co-Chair
Reviewed February	Signed:  Dated: 20 Feb 2017
Reviewed June	Signed: Dated: